REvised 01/23/09

UNIVERSITY FACULTY SENATE FORMS

Academic Program Approval

This form is a routing document for the approval of new and revised academic programs. Proposing department should complete this form. For more information, call the Faculty Senate Office at 831-2921.

Submitted by: Rick L. Andrews phone number: X1190

Action: Revise minor

Effective term 09F (use format 04F, 05W)

Current degree N/A (Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

Proposed change leads to the degree of: N/A (Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

Proposed name: N/A Proposed new name for revised or new major / minor / concentration / academic unit (if applicable)

Revising or Deleting:

Undergraduate major / Concentration: 
(Example: Applied Music – Instrumental degree BMAS)

Undergraduate minor: Business Administration 
(Example: African Studies, Business Administration, English, Leadership, etc.)

Graduate Program Policy statement change: 
(Attach your Graduate Program Policy Statement)

Graduate Program of Study: 
(Example: Animal Science: MS Animal Science: PHD Economics: MA Economics: PHD)

Graduate minor / concentration: 

List program changes for curriculum revisions:
N/A

List new courses required for the new or revised curriculum: 
(Be aware that approval of the curriculum is dependent upon these courses successfully passing through the Course Challenge list. If there are no new courses enter “None”)

None

Course Revisions:

BUAD306 Operations Management
New prerequisite: MATH201

Other affected units:
(List other departments affected by this new or revised curriculum. Attach permission from the affected units. If no other unit is affected, enter “None”)

College of Arts and Sciences
   Mathematical Sciences

College of Business & Economics
   Accounting
   Finance
   Economics

Rationale:
(Explain your reasons for creating, revising, or deleting the curriculum or program.)

The current minor in Business Administration requires 39 credit hours. The minor requires significantly more credit hours than the 15-24 required for the typical minor. To broaden the appeal and feasibility of the Business Administration minor for more students with majors outside the College of Business & Economics, this revision substantially reduces the number of credit hours for the minor.

Program Requirements:
(Show the new or revised curriculum as it should appear in the Course Catalog. If this is a revision, be sure to indicate the changes being made to the present curriculum.)

Catalog Entry (Proposed)

BUSINESS ADMINISTRATION MINOR

The minor in Business Administration provides students in degree programs in Economics and those outside the Lerner College of Business and Economics with an opportunity to acquaint themselves with the basic concepts of business administration. Completion of the requirements for the minor provides a basic understanding of the language and major functional areas of business. The minor is awarded only to students who have applied and been admitted to the program. Admission will be based on the availability of seats and the GPA of the student; a minimum cumulative GPA of 2.7 will be required for consideration. Applications are reviewed each September and February. The credits required for the minor may also be used to meet other distribution requirements, such as degree breadth requirements and professional electives. Students seeking a minor in Business Administration may only take one of the required Business or Finance courses at another institution. Students in the HRIM degree program must see their advisor for required courses for the Business Administration minor.

Students in degree programs outside the Lerner College of Business and Economics must earn a grade of C- or better in all the following required courses:

ACCT 200...... Survey of Accounting ................................................................. 4
BUAD 301...... Introduction to Marketing......................................................... 3
BUAD 306...... Operations Management......................................................... 3
BUAD 309...... Management and Organizational Behavior.......................... 3
ECON 100...... Economic Issues and Policies.................................................. 3
FINC 200...... Fundamentals of Finance........................................................... 3
MATH 201...... Introduction to Statistical Methods I....................................... 3

CREDITS TO TOTAL A MINIMUM OF......................................................... 22

Students in the Economics degree program must earn a grade of C- or better in all the following required courses:
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 207</td>
<td>Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>ACCT 208</td>
<td>Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>BUAD 301</td>
<td>Introduction to Marketing</td>
<td>3</td>
</tr>
<tr>
<td>BUAD 306</td>
<td>Operations Management</td>
<td>3</td>
</tr>
<tr>
<td>BUAD 309</td>
<td>Management and Organizational Behavior</td>
<td>3</td>
</tr>
<tr>
<td>FINC 311</td>
<td>Fundamentals of Finance</td>
<td>3</td>
</tr>
</tbody>
</table>

CREDITS TO TOTAL A MINIMUM OF ............................................. 18

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### ROUTING AND AUTHORIZATION:

(Please do not remove supporting documentation.)

- Department Chairperson: 
- Date: 

- Dean of College: 
- Date: 

- Chairperson, College Curriculum Committee: 
- Date: 

- Chairperson, Senate Com. on UG or GR Studies: 
- Date: 

- Chairperson, Senate Coordinating Com.: 
- Date: 

- Secretary, Faculty Senate: 
- Date: 

- Date of Senate Resolution: 
- Date to be Effective: 

- Registrar: 
- Program Code: 
- Date: 

- Vice Provost for Academic Programs & Planning: 
- Date: 

- Provost: 
- Date: 

- Board of Trustee Notification: 
- Date: 

Revised 11/03/04 /khs